

Union County Public Schools
Human Resources Division
Mentor Application/Agreement

FOR BUILDING ADMINISTRATOR TO COMPLETE

Criteria for Serving as a Mentor:

- Has received ratings of "Proficient" or higher on all standards on the most recent Summary Evaluation
- Has a current continuing license
- Is an instructional leader
- Is a professional role model
- Is an active listener
- Has a sense of optimism for teaching; a commitment to continuous professional development; a commitment to collaboration; a desire to serve all students equitably regardless of socio-economic status, first language, exceptionality or race.
- Is trained on the current mentor standards or agrees to receive training as soon as feasibly possible after assuming the role of a mentor.
 - Date(s) of Mentor Training or scheduled Mentor Training: _____

The mentor of this application meets the above criteria.

_____/_____/_____
Printed Name of Principal Signature of Principal Date

FOR MENTOR TO COMPLETE: (If you agree to the criteria above AND the activities to be completed as a mentor below, please proceed with completing the Mentor Application/Agreement.)

Legal Name: _____
(Same Name as Social Security Name) Last First Middle Maiden

Work Location: _____ E-Mail Address: _____

Current Position: _____ Grade Level/Subject: _____

National Board Certification: Yes No Master's Degree: Yes No

Licensure Area(s): _____

As a mentor, I agree to perform the activities listed below as applicable and as appropriate according to the UCPS Beginning Teacher and Mentor Support Handbook:

- ✓ Attend site-based and/or district professional development activities as required.
- ✓ Serve as the key support person for the Beginning Teacher (BT) according to the new North Carolina Mentor Standards.
- ✓ Assist the beginning teacher with the interpretation and application of the North Carolina Teaching Standards and the Standard Course of Study.
- ✓ Collaborate with the beginning teacher in the preparation of the Professional Development Plan (PDP)/ Individual Growth Plan (IGP) and **sign the PDP/IGP for the Initial, Mid-Year, and End-of-Year Review.**
- ✓ Complete and submit the *Mentor Timeline/Checklists* in the BT Support Program Canvas course according to established timelines.
- ✓ Serve as the key support person for acclimating the beginning teacher to the school.
- ✓ Model appropriate professional behavior.
- ✓ Provide resources as needed and as deemed appropriate.

_____/_____/_____
Printed Name of Mentor Signature of Mentor Date